

*ELUNDINI YOUTH ENTERPRISE DEVELOPMENT  
FUNDING  
APPLICATION FORM*



LOCAL MUNICIPALITY  
IKAMVA ELIQAQAMBILEYO



## CALL FOR APPLICATIONS FOR YOUTH ENTERPRISE DEVELOPMENT FUNDING

The focus for this financial year is on Agriculture, Telecommunication and construction. These sectors play an important role in attaining food security as well as self-sufficiency in agricultural production, development of the rural economy, and sustainable socio-economic development.

Elundini Local Municipality is providing an opportunity through grant funding for 100% Youth owned businesses or projects to participate in a call for proposals.

### FUNDING INFORMATION

- The funding applies to **100% Youth owned** enterprises only within Elundini Local Municipality jurisdiction
- Funding amount will be capped at R150 000 x3, for three emerging youth enterprises in Agriculture, Construction, and Telecommunication sector.
- Enterprises must have been in operation for a period of one year and above and must be providing employment for youth.
- A self-needs analysis to determine how the funding (Youth Enterprise Development Fund) will assist your business's needs.
- Please note the funding will not be in form of cash. Elundini Local Municipality will through their Supply Chain Management procure materials, equipment, training and other services.
- An application form template will be available in the offices in Mount Fletcher, Maclear and Ugie.
- All completed application forms and attachments must be submitted to the SPU Office (Youth Coordinator). These will be assessed by a selection committee.
- Only successful applicants shall receive a notification from the Programme Manager.
- Proof of banking details must be provided and stamped by the bank.
- A checklist will be provided with the Application Form to ensure you include everything needed when applying for funding.
- The closing date for applications will be the 30<sup>th</sup> November 2022
- Applications that do not meet all the administrative requirements will not be considered.
- Youth Coordinator contact details: Zukile Mgedezi, cell- 0784284004, tell-045 9328206, [zukile@elundini.gov.za](mailto:zukile@elundini.gov.za)

## SECTION 1: DETAILS OF THE ENTERPRISE

Name of the enterprise:			
Registration no.		Income tax no.	
Physical address of the co-operative			

Sector/ Entity	Agriculture					
	telecommunication					
	Construction					
Number of members				Number of employees		
Demographic profile	No. of females		No. of Males		No. of disabled	
District municipality						
Local municipality						
Town and village						
<b>Details of Chairperson and Secretary of the enterprise</b>						
Name:				Designation:		
Contact Numbers:				ID Numbers:		
E-mail (if any):				Fax (if any):		
Physical address: .....				Postal address: .....		
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*NB: Please attach certified copies of ID's and resumes of founding members, employees and salary schedule*

## SECTION 2: FUNDING AND PRODUCT INFORMATION

<p>Reasons for applying for funding (in detail)</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Describe your products or services</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Where do you buy your stock for your products? Include names of your suppliers</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Who are your local competitors? List a few and explain why your product is better than theirs</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Does your enterprise use any technology? If so, please explain</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>What are your technical and business skills training needs of your members</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Any other thing</p>	

**SECTION 3: MARKET COMPETITIVENESS INFORMATION**

<p>Where do you currently sell your products and when did you start selling?</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>Is the current market big enough? If not, where do you see as your future market? Explain in detail</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>How much volumes of your product do you sell per month?</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>Can you sell more and how?</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>How does the enterprise plan to distribute and/or transport the products? Explain in detail</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>How does the enterprise plan to promote the activities of the business?</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>Is there someone that ensures the quality of the products? If not, how does the enterprise plan to ensure product quality?</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>Do you think your product needs quality check? If so, who should provide it?</p>	<p>.....</p> <p>.....</p> <p>.....</p>

**SECTION 4: TRAINING NEEDS ANALYSIS**

<p>What is the highest level of education of your Founding Members?</p>	<p>Chairperson: .....</p> <p>Deputy Chairperson: .....</p> <p>Secretary: .....</p> <p>Treasurer: .....</p> <p>Employees:.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>List training programmes that your members/ employees have attended in the past 2 years</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>List other training workshops, programmes needed by your members/employees</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>How will these training workshops help your enterprise in execution of its business? Give details</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Does your enterprise hold Annual General Meetings, as per the requirement of the Co-operative Act of 2005 as amended? If so, please attach proof</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Does the enterprise have a constitution? If so, do all the members understand it and adhere to it?</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Has the enterprise signed any contracts in the past 12 months. Does it have contracts in place? If so, explain in detail</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>



Has the enterprise received funding from any other sources? If so, please give details of the following:

- who provided the funds?
- how much was given?
- what were the funds for?
- how were they used and for how long was the funding?

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## SECTION 6: DECLARATION

We hereby declare that the information in this application is a fair and true reflection of our intended project. We are aware of the fact that the information which we have submitted above will have a material bearing on the adjudication of the application, and if it therefore subsequently appears that any information in the application with addendum was not correct, or that certain information was omitted, the funding committee shall be entitled to withdraw or amend its approval and without prejudice to its rights, to recover any amounts already paid or to withhold further payments due.

I/we declared that I/we are authorised to make this application and I/we have read and accept the terms and conditions listed in the criteria and guidelines document.

I/we authorise you to make any enquiries in accordance with your procedures in connection with this application.

Name of authorised member of the enterprise:

Signature:

Place (Office and Town):

Date:

## SECTION 7: CHECKLIST

Certified ID copies of Members

Certified Copies employees

Tax Clearance/Tax Exemption Certificate

Proof of Banking Details – stamped by the Bank

Copy of the Business or Project Registration Document



Business profile	
Or Business Plan	
Percentage of Women in the Business or Project?	
Budget completed	
Name and Signature of the person responsible for the application	

**Contact details:**

**Youth Coordinator  
Zukile Mgedezi,  
Cell-0784284004,  
Tell-045 9328206,  
email: [zukile@elundini.gov.za](mailto:zukile@elundini.gov.za)**

**Closing date : 31 November 2022**