



Physical Address: No. 01 Seller Street | Nqanqarhu | 5480

Postal Address: P.O. Box 1 | Nqanqarhu | 5480

Tel: 045 9328100 | Fax: 045 9321094

Social Media | Facebook: @Elundini Local Municipality | X: @ ElundiniLM
| YouTube Channel: @Elundini Local Municipality | Instagram: @elundini_lm

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply and delivery of building material and miscellaneous as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business in a sealed envelope indicating the name of bid must be deposited in the tender box situated in 1 Seller Street Nqanqaru, Finance Department, Cashier Reception area before 12h00 on the **17 April 2024**. For **queries** please email to scm@elundini.gov.za or faxed to 086 216 8784

For Technical Queries: Mr N.Nyeko

Tel: 045 932 8150

For Supply Chain Queries: Ms B.Mbizweni

Tel: 045 932 8174

SUPPLY AND DELIVERY OF BUILDING MATERIAL AND MISCELLANEOUS : ELM-1/018/2023-2024

Only those tenderers who satisfy the following eligibility criteria and who provide the required evidence in their tender submission are eligible to submit tenders and have their tenders evaluated:

1. Tender offers will only be accepted if:

- 1) the tenderer is registered on the Central Supplier Database (CSD) for the South African government (see <https://secure.csd.gov.za/>) unless it is a foreign supplier with no local registered entity.
- 2) the tenderer provides written proof from SARS that the tenderer either has no Tax obligations or has made arrangements to meet outstanding Tax obligations,
- 3) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in
- 4) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- 5) the tenderer has not:
 - i) abused the Employer's Supply Chain Management System; or
 - ii) failed to perform on any previous contract and has been given a written notice to this effect; and
 - iii) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest
Which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.
- 6) the statement of municipal account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward councillor is submitted with the tender document.
- 7) the price(s) quoted are valid for at least ninety (90) days from date of your offer.
- 8) the price(s) quoted are firm and are inclusive of VAT where applicable.
- 9) the Joint Venture has attached the following :
 - a) J V agreement,
 - b) original or certified copy of consolidated BBBEE certificate, and

If you are aware of any instances of fraud or corruption in the municipality, report anonymously to Freecall: 0800 117844 | SMS 32840 | Email: elundini@tip-offs.com | Freepost: KZN138 Umhlanga Rocks 4320
All correspondence must be addressed to the Municipal Manager



c) letter of signatory.

2. The tenderer is required to submit with his tender the following certificates:

- 1) Proof of registration with Central Supplier Database must be attached.
- 2) A Copy of business entity registration certificate e.g. CK Document
- 3) Certified ID copy/s of business entity owners
- 4) Latest municipal account statement or lease agreement or affidavit from the South African Police Services and a letter from ward councillor.
- 5) Tax Compliance status documents with PIN from SARS must be attached
- 6) Proof of residence with CSD report

3. Returnable schedules required for tender evaluation processes

MBD 1: Invitation to bid

MBD 6.1 Preferential Procurement Framework as per 2022 regulations

MBD 4: Declaration of Interest form

MBD 8: Declaration of Bidder's Past Supply Chain Management Practices

MBD 9: Certificate of Independent Bid Determination

Elundini Municipality Supplier Declaration form (which is downloadable on the municipal website)

www.elundini.gov.za

NB: No quotations will be considered from persons in the service of the state

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- 1) The Elundini Local Municipality Supply Chain Management Policy will apply;
- 2) The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- 3) Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- 4) Bids submitted are to hold good for a period of 90 days;
- 5) Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered.
- 6) The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- 7) Failure to comply with these conditions may invalidate your offer.
- 8) Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on ongoing basis during the contract term the bidder's tax compliance status to the municipality.
- 9) General Conditions of Contract 2010 will apply in this Request for Quotation
- 10) By mere submission of the bid, the bidder automatically consent to deliver within 14 days of issue of an order unless a declaration for variance in this regard has been submitted to the municipality on the day of issue of an order.
- 11) National Treasury circular no. 9 of 2017/18 tax compliance shall apply.
- 12) Local Municipality's Supply Chain Management Policy and the 80/ 20 preferential procurement point system for acquisition of goods or services with Rand value equal to or below R50 million will be applied.
- 13) Only locally produced goods or locally manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered.
- 14) The bid will be evaluated based on minimum threshold for local production and content, only locally produced goods/products with a 100% on Steel products: **Sheets and fasteners (Nails,**

Steel roof sheets and metallic fencing sheet) stipulated minimum threshold will be considered.

- 15) Stage one (1) of evaluation process will be in terms of the minimum threshold for local production and content required in accordance with the SABS approved standard SANS 1286:2017
- 16) The local content (LC) expressed as a percentage of the bid price will be calculated in accordance with the following formula:

$$LC = (1 - x/y) * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

**Stage 1 of Evaluation: Test for responsiveness of goods and services are as follows:
Objective Criteria of the following Bids:**

| Objective Criteria | Evidence |
|---|----------------------------------|
| Objective criteria in line with RDP document and ELM SCM Policy to strengthen Local economy , all bids will be evaluated on Local production content threshold for Steel products is 100% | Completed MBD 6.2 and Annexure C |

Bidders who are non-compliant with the above Eligibility Criteria and Objective Criteria will be disqualified and not be considered further in the evaluation.

For exemption requests on designated products and if the minimum threshold for local content cannot be met for various reasons, bidders must apply for exemption per tender from dti . After checking with the industry, the dti will decide whether to grant an exemption or not.

Process when requesting exemption letters

For exemption requests on designated products and the minimum threshold for local content cannot be met for various reasons, bidders must apply for exemption per tender. After checking with the industry, the dti will decide whether to grant an exemption or not.

In the official request (signed letter), the following information should be included:

- Procuring entity/government department/state owned company.
- Tender/bid number.
- Closing date.
- Item(s) for which the exemption is being requested for.
- Description of the goods, services or works for which the requested exemption item will be used for and the local content that can be met.
- Reason(s) for the request.
- Supporting letters from local manufacturers and suppliers.

NB - Exemption letters are tender specific and applications are not transferrable.

The turnaround time in response to exemption letters for all designated products is five working days with the exception of rail and boats/vessels which is seven working days.

Request for exemption letters are to be directed to:

Dr Tebogo Makube Chief Director:

Industrial Procurement

Tel: 012 394 3927

E-mail: tmakube@thedti.gov.za.

The turnaround time in response to textile, clothing, leather and footwear exemption letters request is two working days and requests are to be directed to:

Patricia Khumalo

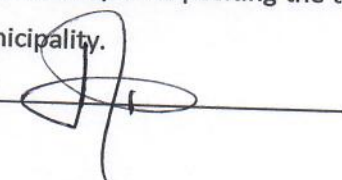
Tel: 012 394 1390

E-mail: khumaloP@thedti.gov.za

17) Prices referred in the determination of x will be converted to Rand (ZAR) by using the exchange rate published by the SARB at 12:00 on the date that the bid has been advertised

18) Bid will be evaluated based on 80/20, 80 for price and 20 points for specific goals.

19) Bidders must be allowed to submit bids by hand or by courier on condition that the responsibility of depositing the tender, bid or proposal lies squarely with the bidder not the Municipality.

Municipality.
SIGNATURE 

DATE 09/04/2024

SPECIFICATION**Delivery to ward 7 in Nxaxa village**

| DESCRIPTION | QUANTITY |
|--|------------------|
| Roof zink Size: 3.6m ibr 686 galvanised steel sheet | 12 |
| Rafters Size: 4.8m | 12 |
| Paralines Size: 4.8m | 12 |
| Window lentels Size: 1.8m | 3 |
| Door lentels Size: 1.2m | 3 |
| | |
| Gutterings Size: 6m | 2 |
| Plain wire | 1 Roll |
| Metallic fencing sheets Size: metallic-20mm (tube spacing) | 2 Rolls |
| Plain Nails Size 4 and Size 5 Zink nail suitable for IBR 1x pack of 100 | 3 packs 100 each |
| Water tank Size:1500l Vertical | 1 |

Live stock

| ITEM ATTRIBUTES/ DESCRIPTION | QUANTITY |
|---|-----------------|
| Female piglets Age:3 months large white | 15 |
| Male piglets Age: 3 months large white | 2 |
| Old female pigs Age: (ready to mate) large white | 1 |
| Old male pigs Age:(ready to mate) large white | 1 |

Feed stock

| DESCRIPTION | QUANTITY |
|---------------------------------|-----------------|
| Pig grower 25kg | 15 |
| Bran 25kg | 15 |
| Crushed maize (umgrayo) 50kg | 10 |

Medicine

| DESCRIPTION | QUANTITY |
|--|-----------------|
| Hi- tec 120 injectable antibiotics Size :120g | 5 |
| Bacterion baletablets Size:5g | 5 |

| DESCRIPTION | QUANTITY |
|--|-----------------|
| Voucher of R30 000.00 for miscellaneous expenses | 1 |

EVALUATION CRITERIA

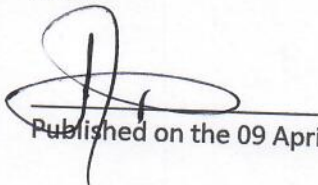
The 80/ 20 preferential procurement point system for acquisition of goods or services with Rand value equal to or below R50 million will be applied.

- Price** - 80 points
Specific goal - 20 points

| The specific goals allocated points in terms of this tender | Number of points claimed (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) | Proof to claim points |
|--|--|--|---|
| Tender Price | 80 | | |
| An EME or QSE is at least 51% who are Women-Equity ownership | 10 points | | Company Registration documents Certified ID copy |
| An EME or QSE is at least 51% who are Local Business (ELM) | 7 points | | Proof of residence along with CSD report |
| An EME or QSE is at least 51% who are Black | 3 points | | Company Registration documents Certified B-BBEE certificate or Sworn Affidavit |
| Sub-Total (Specific Goals) | 20 points | | |

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Seller Street,
Nqanqarhu
5480



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