

**SUPPLY CHAIN MANAGEMENT
ADDENDUM No. 1**

07 January 2025

PLEASE RETURN THIS BACK AS PART OF THE RETURNABLE DOCUMENTS WITH THE ORIGINAL TENDER DOCUMENT.

Note to Bidders –

- i. This forms part of the Tender Document and should be returned with your submissions
- ii. The bidder is required to acknowledge receipt of this addendum, as well as submit the addendum, duly signed and completed, together with this Tender Document.

Addendum Details –

Please note that an error occurred in the allocation of points and the description of evaluation criteria as stated in the published advertisement for the **GENERAL VALUATION ROLL AND SUPPLEMENTARY VALUATION ROLLS : ELM-6/013/2024-2025**. See below the error.

Stage 1 of Evaluation: Functionality

Evaluation Criteria	Maximum Points Allocated
Company Experience	40
Expertise	35
Compliance	15
Methodology	10
Total Points	100

The corrected version for the error is provided bellow. Bidders are therefore required to utilise this version.

STAGE 2 OF EVALUATION: FUNCTIONALITY

Scoring Quality

The quality criteria and maximum score in respect of each of the criteria are as follows:

ITEM	QUALIFYING CRITERIA	WEIGHTS	SCORE	POINTS (weight x score/100= points)
A. RESOURCES				
1. Company Experience	At least TWO references in form of Completion Letter from clients for which general valuation rolls have been conducted over the past years in terms of the MPRA. 2 letters and above = 20 Less than 2 letters = 0	20		

If you are aware of any instances of fraud or corruption in the municipality, report anonymously to Freecall: 0800 117844 | SMS 32840 | Email: elundini@tip-offs.com | Freepost: KZN138 Umhlanga Rocks 4320
All correspondence must be addressed to the Municipal Manager

ITEM	QUALIFYING CRITERIA	WEIGHTS	SCORE	POINTS weight x score/100= points)
A. RESOURCES				
2. Team Leader Must be registered as a professional valuer or professional associated valuer (with no restrictions), attach a valid registration certificate with the SACVP.	Bidder must attach a detailed CV showing experience in the completion of at least TWO General Valuation (GV) Projects as Municipal Valuer in a Municipality CV showing completion of 2 GVs and above as Municipal Valuer in a Municipality = 20 CV showing completion of less than 2GVs as Municipal Valuer in a Municipality = 0	20		
3. Skills Transfer Programme	A detailed plan on the skills transfer program (Coaching and mentoring of in-house staff at no cost) Skills transfer Plan = 10 points No Skills transfer Plan = 0 points	10		
4. Project plan	Project Plan with time frames, its deliverables and monthly cash flows. Project Plan = 10 points No Project Plan = 0 points	10		
5. Valuation Methodology	Demonstrate methods to be applied to different categories of property within Elundini. Methods / formulae to be applied =15 points No methods / formulae to be applied=0 points	15		
6. Human Resources Capacity	List of the team and its qualifications with Curriculum Vitae. Human Resource Plan = 5 points No Human Resource Plan = 0 points	5		
7. Back-up and recovery plan	Provision of the specified back-up and recovery plan. Back-up & recovery plan = 10 points No Back-up & recovery plan =0 points	10		
8. Public Participation Plan	Provision of an implementation plan for the specified public participation plan with media examples and time-frames. Public Participation Plan = 5 points No Public Participation Plan = 0 points	5		
9. Quality Assurance Plan	Provision of a Quality Assurance Implementation Plan with project phase details and process flow Quality Assurance Plan = 5 points No Quality Assurance Plan = 0 points	5		
TOTAL		100		

We kindly apologised for any inconveniences this may cause and wishes to thank all bidders for their interest in submitting bids.

Thank you


 JACK MDANI
 MUNICIPAL MANAGER