

QUARTERLY REPORT TO THE MUNICIPAL COUNCIL

First Quarter 2025-2026

IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY
[ELUNDINI LOCAL MUNICIPALITY]

(As per Section 6(1)(3) of the Municipal SCM Regulations)



Contents

1.	Introduction.....	4
2.	SCM Policy & Procedures	4
2.1	Adoption of Policy by Council	4
2.2	SCM Procedures.....	Error! Bookmark not defined.
2.2	Delegations	4
2.3	Infrastructure Procurement.....	4
3.	Functioning of the SCM Unit.....	4
3.1	SCM Structure:.....	4
3.2	Declaration of Interest:.....	4
3.3	Code of Conduct for SCM Practitioners:.....	5
3.4	Training of SCM Personnel:	5
4.	Functioning of Bid Committees.....	5
5.	Reporting Items	6
5.1	Deviations	6
5.1.1	Section 110.....	6
5.1.2	Section 114 (Approval of tenders not recommended).....	7
5.1.2	Regulation 32 (Procurement of goods and services under contracts secured by other organs of State)	7
5.1.4	Regulation 36 (Deviation from, and ratification of minor breaches of, procurement processes)	7
5.2	Summary of Deviations	Error! Bookmark not defined.
5.3	Irregular Expenditure	13
5.4	Functioning of System Vendor	13
5.5	Procurement Plan Implementation.....	13
5.6	Bids Awarded >R30K	14
5.7	Municipal Bid Appeals (if applicable)	15
5.8	Contract Management.....	16
5.8.1	Contracts Register Statistics	16
5.8.2	Variations	16
5.8.3	Supplier Performance Management	16
5.9	Unsolicited Bids (if any)	17
5.10	Bids are advertised through the following:-	17
5.11	Extensions	17
5.12	Limited Bidding.....	17
5.13	SMME APPOINTMENTS IN SUPPORT OF LED and INFRASTRUCTURE PROCUREMENT STRATEGY	18
6.	Application of Preferential Procurement Policy Framework Act (PPPFA), Reg. 2022.....	19
7.	Risk Management: Progress of mitigating the risks identified within SCM.....	20
7.1	Fraud Prevention Plan.....	21

8.	Report on implementation of Demand Management Plan – Fourth Quarter.....	25
9.	Recommendations:	30

1. Introduction

In terms of clause 6(1)(3) of the Municipal Supply Chain Management Regulations, 2005, which deals with the Oversight role of council of municipality or board of directors of municipal entity:

- (1) *The council of a municipality and the board of directors of a municipal entity must maintain oversight over the implementation of its supply chain management policy.*
- (3) *The accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality or the board of directors of the municipal entity, as the case may be.*

2. SCM Policy & Procedures

2.1 Adoption of Policy by Council

SCM Policy has been adopted by the council on the 30 May 2025. Report on Supply Chain Management Policy.

2.2 Delegations

SCM Process Delegations in terms of chapter 2 of the ELM SCM Policy

2.3 Infrastructure Procurement

The SCM Policy integrates with the Standard for Infrastructure Procurement and delivery Management (SIPDM Policy), Contract Management Policy and Construction Procurement Strategy which is aiming at developing and mentoring emerging enterprises.

3. Functioning of the SCM Unit

3.1 SCM Structure:

The unit has been established to implement supply chain management policy as per regulation 7 (1) of Supply Chain Management Regulation. The unit operates under the direct supervision of the Chief Financial Officer as required by regulation 7 (3) of the Supply Chain Management.

The structure of the SCMU was amended and approved during the 2022/23 financial year. The organisational structure has been re-designed to ensure logical arrangement of critical function overseen by SCM Manager and is made up of core functions demand management, bid administration and contract management, logistics management and disposal management. The SCM unit is functional well. The municipality has an effective contract management system.

3.2 Declaration of Interest:

All SCM officials have declared conflict of interest. The SCM Policy has a provision on code of conduct of Elundini Officials, there is a form of disclosure of information for all the employees and private business interests. During the committee meetings a person with conflict recuses himself or herself in that meeting. Before the meeting starts there is a form for conflict of interest which is signed by all members of that committee, and it entails declaration of interest, oath of secrecy and attendance.

3.3 **Code of Conduct for SCM Practitioners:**

All SCM Personnel have signed the Code of Conduct

3.4 **Training of SCM Personnel:**

Bid Committee training was also conducted by ELM on the 26-27 June 2025 conducted by Provisional Treasury

4. **Functioning of Bid Committees**

4.1 Following bid committees are constituted in line with Regulations 27, 28 & 29 and all the members were duly appointed by the Accounting Officer.

- ✓ Cross functional Bid Specification Committee
- ✓ Evaluation Committee
- ✓ Bid adjudication Committee.

4.2 On Infrastructure Committees the municipality decided not to change its committee however for all projects above the threshold there is a gate review (PSC).

4.3 Duties of all Bid Committee are set in the SCM policy.

4.4 Number of Bid Committee Meetings held during the reporting period.

- ✓ Bid Specification Committee : 27 out of 10
- ✓ Bid Evaluation Committee : 11 out of 26
- ✓ Bid Adjudication Committee : 07 out of 13

4.4 Challenges

- ✓ There is a backlog of bids to be processed which emanates from delays in the sitting of bid committees and non- submission of specifications.

5. Reporting Items

5.1 Deviations

5.1.1 Section 110

AWARDED TO	DATE OF AWARD	LOCALITY	AWARD VALUE	Description of Goods/Services/Works
1. EAPA-SA	31/07/2025	Tshwane	R5 000.00	Annual CPD Seminar on EAPA-SA members for P. Kotelo and L. Mhlana
2. ECSA	21/08/2025	Bruma	R 5 713,00	Annual Professional Registration fees for P. Gqamane
3. IMESA	11/06/2025	Westville	R 2 010,00	Annual Professional Registration fees for P. Gqamane
4. SARPA	23/07/2025	Randburg	R 3 750,00	Convention Registration fees for T. Mgijima
5. SALGA	31/07/2025	Pretoria	R 1 887 677,28	Membership levy for 2025-2026 and annual average CPI
6. SITTA	25/07/2025	Centurion	R 18 000,00	GovTech Conference 2025 for Ms A. Bantwini
TOTAL AMOUNT Section 110			R 1 922 150.28	

5.1.2 Section 114 (Approval of tenders not recommended)

✓ None

5.1.2 Regulation 32 (Procurement of goods and services under contracts secured by other organs of State)

✓ None

5.1.4 Regulation 36 (Deviation from, and ratification of minor breaches of, procurement processes)

AWARDED TO	DATE OF AWARD	LOCALITY	AWARD VALUE	DEPARTMENT	Description of Goods/Services/Works	REASON FOR DEVIATION
1. Munsoft Pty Ltd	10/07/2025	Centurion	R 14 747,06	Budget and Treasury Officer	Supply and delivery of asset scanner	Exceptional case as we use this service provider for our financial management system, and this request is for the scanner machine for our assets to be captured on the system
2. Munsoft Pty Ltd	23/07/2025	Centurion	R 4 025,00	Budget and Treasury Officer	Workshop on year-end closure and AFS preparations for F. Mbaliswana	Exceptional case as we use this service provider for our financial management system, and the training is not part of the contract. This is for the 2024/2025-year end closure and FMS workshop
3. Munsoft Pty Ltd	23/07/2025	Centurion	R 15 525,00	Budget and Treasury Officer	Schedule O workshop FMS year end closure for four delegates that are key role players in AFS preparation	Exceptional case as we use this service provider for our financial management system, and the training is not part of the contract. This is for the 2024/2025 FMS year end closure workshop for BTO officials
4. Vox Telecommunication (Pty) Ltd	25/07/2025	Rivonia	R 107 427,05	Office of The Municipal Manager	LED Display Spare Meanwell Power Supply, Sundries Capex Cabling, Consumables and License Renewal.	Exceptional case since this is a strip and quote for the screens to determine what components and consumables required by this service provider that supplied and installed the screens and provided range of services which include internet, voice, cloud and collaboration solution to business and

							consumers. These services will also include 2-year CMS license renewal and fixing of corrective instability of electricity supply in all units.
5. Regent Business School	03/07/2025	Marine Parade	R 36 400,00	Corporate Services Department	Tuition fees of Bachelor of Public Administration for Cllr. B.N. Nqodi		Exceptional case due to the approval of WSP that require councilors to be capacitated, and these are the fees of the second year on this course for Cllr. B.N. Nqodi. It is impractical to change to another institution in the second year hence the skills department requested the approval of the same university.
6. Barkly East Reporter CC	20/08/2025	Barkly East	R 14 945,40	Budget and Treasury Office	Publication of Final Tariffs book for year 2025-2026		Exceptional cases, due to financial constraints that the municipality is experiencing, the municipality had to directly approach this service provider to obtain significantly lower quotes. The municipality cost saving of R19 554.60 by directly using this service provider than using the appointed service provider for this service.
7. AC Spares and Repairs	11/07/2025	Nqanqarhu	R 2 610,00	Infrastructure Planning and Development	Repairs on generator		Exceptional cases are due to strip and quote for the repairs on the generator of the building and civil works section which assist them with their operation as the source of electricity while are on site on works such as welding, steel cutting and drilling.
8. MMG UD Trucks Queenstown	25/08/2025	Queenstown	R 11 677,50	Infrastructure Planning and Development	Replacement of exhaust for UD Truck JRT662EC		Exceptional case since the municipality is in the process of Bid Evaluation of the agent for the servicing and maintenance of Municipal vehicles. This is to cut the risk of using non-compliant service providers as well as to ensure that the Municipal Vehicles are services on time. This vehicle requires to be repaired by the manufacture to ensure subsequent maintenance or modifications by other supplier are prohibited because of guarantee and it will be uneconomical to acquire additional services from another service provider

9. Mancosa	01/07/2025	East London	R48 000,00	Corporate Services Department	Postgraduate Diploma in Project Management Fees for Mr. S. Z Mabandla	Exceptional case as the municipality, is initiating the process of capacitating employees in accordance with the WSP. The municipality is using this institution for other courses of employees, and this is the only candidate that is going to attend this course on their scheduled dates.
10. Mancosa	01/07/2025	East London	R37 500,00	Corporate Services Department	Final year Bachelor of Public Administration Fees for Ms. B Mashologu Dlodlo	Exceptional case as the municipality, is initiating the process of capacitating employees in accordance with the WSP. The municipality is using this institution for other courses of employees, and this is the only candidate that is going to attend this course on their scheduled dates.
11. Mancosa	15/07/2025	East London	R37 500,00	Corporate Services Department	Bachelor of Public Administration year 3 Fees for Mr. S.J. Mbalana	Exceptional case as the municipality, is initiating the process of capacitating employees in accordance with the WSP. The municipality is using this institution for other courses of employees, and this is the only candidate that is going to attend this course on their scheduled dates.
12. Akal Genesis Pty Ltd	18/08/2025	East London	R1 051 955,60	Infrastructure Planning and Development	Professional Services for Designs on Electrical Projects.	Exceptional case since the bid for these services is still on evaluation stage and the municipality is required to have project designs finalized and readily available before the end of September 2025 to ensure compliance with planning timelines for implementation. To avoid delays that may compromise service delivery the appointment of this consultant from previous panel is required to prepare electrical project designs for this financial year. The completion of these designs is critical for submission to DEE in order the municipality will be considered for re-allocation of funding and inclusion in INEP projects for the upcoming cycle.
13. Nosa (Pty) Ltd	04/08/2025	Centurion	R46 828,00	Corporate Services Department	SAMTRAC training for Two (2) employees.	Exceptional case since this is the continuation of the development initiative for these two employees who successfully completed the Introduction course at this institution. This is the accredited service provider that the municipality

						has established collaborative relationship for delivering these specialized training programmes.
14. Pagdens Attorneys Incorporating Gray Moodliar	29/05/2025	Port Elizabeth	R 4 545,44	Corporate Services Department	Legal fees on SAMWU obo Dube for the period 24/4/25 – 20/5/25	Exceptional case since the appointment of the previous Legal Transactional Adviser who developed the agreement is requested to ensure cost effective way of monitoring the agreement and informing the amendments. It is also value for money compared to the new appointment which will need more time to acquit itself with the origins of the project. This Legal Transactional Advisor will review the master plan in alignment with the original agreement and advise on the necessary amendments and affect them on agreement
15. Pagdens Attorneys Incorporating Gray Moodliar	30/01/2025	Port Elizabeth	R 7 457,26	Corporate Services Department	Legal fees on SAMWU obo Dube for the period 15/01/25 – 23/01/25	Exceptional case since the appointment of the previous Legal Transactional Adviser who developed the agreement is requested to ensure cost effective way of monitoring the agreement and inform the amendments. It is also value for money compared to the new appointment which will definitely need more time to acquit itself with the origins of the project. This Legal Transactional Advisor will review the master plan in alignment with the original agreement and advise on the necessary amendments and affect them on agreement
16. Pagdens Attorneys Incorporating Gray Moodliar	30/06/2025	Port Elizabeth	R 15 635,63	Corporate Services Department	Legal fees on SAMWU obo Dube for the period 27/05/25 – 24/06/25	Exceptional case since the appointment of the previous Legal Transactional Adviser who developed the agreement is requested to ensure cost effective way of monitoring the agreement and inform the amendments. It is also value for money compared to the new appointment which will definitely need more time to acquit itself with the origins of the project. This Legal Transactional Advisor will review the master plan in alignment with the original agreement and advise on the

							necessary amendments and affect them on agreement
17. Pagdens Attorneys Incorporating Gray Moodliar	28/02/2025	Port Elizabeth	R 5 034,98	Corporate Services Department	Legal fees on SAMWU obo Dube for the period 30/01/25 – 19/02/25		Exceptional case since the appointment of the previous Legal Transactional Adviser who developed the agreement is requested to ensure cost effective way of monitoring the agreement and inform the amendments. It is also value for money compared to the new appointment which will definitely need more time to acquit itself with the origins of the project. This Legal Transactional Advisor will review the master plan in alignment with the original agreement and advise on the necessary amendments and affect them on agreement
18. Maclear Motor & Tractor Spares	31/07/2025	Nqanqarhu	R 1 079,67	Community Services Department	45 litres of petrol for grass cutters of all units		Exceptional case since there are only two fuel stations in town and one garage takes fleet cards for fuel and does not respond when we request quotation .It is cost effective to source quotations from fuel station outside town for Maclear operations
19. Pagdens Attorneys Incorporating Gray Moodliar	04/08/2025	Port Elizabeth	R 107 306,50	Planning and economic Development	Legal fees on Ndibano Consortium – Public Private Partnership agreement addendum for the period 13/06/25		Exceptional case since the appointment of the previous Legal Transactional Adviser who developed the agreement is requested to ensure cost effective way of monitoring the agreement and inform the amendments. It is also value for money compared to the new appointment which will definitely need more time to acquit itself with the origins of the project. This Legal Transactional Advisor will review the master plan in alignment with the original agreement and advise on the necessary amendments and affect them on agreement
TOTAL DEVIATIONS			R 1 570 200,09				

a. Summary of Deviations

Section 36 (1) (a) (i) Emergency	R0
Section 36 (1) (a) (ii)	R 0
Section 36 (1) (a) (iii)	R 0
Section 36 (1) (a) (iv)	R 0
Section 36(1) (a) (v) Impractical to follow official procurement process	R1 570 200,09
Section 36 (1) (b) Minor Breaches	R0

Municipal Manager	R 107 427,05
Budget and Treasury	R 49 242,46
Infrastructure Planning	R 1 066 243,10
Corporate Services	R 238 901,31
Community Services	R 1 079,67
Planning & Economic Development	R107 306,50
	R1 570 200,09

5.3 Irregular Expenditure

- i) No irregular expenditure detected , incurred and certified as irregular expenditure in this quarter.
- ii) Register of irregular expenditure is attached to this report as "Annexure 1"

5.4 Functioning of System Vendor

- i) Requisitions and orders are processed through the system
- ii) Contract Management is fully utilizing IMIS.

5.5 Procurement Plan Implementation

- i) An approved procurement plan is in place and was approved on the 02 July 2025
- ii) A detailed report on implementation of procurement plan is submitted to the CFO and Mayor on a quarterly basis

5.6 Bids Awarded >R30K

Bid No.	Bid Description	Bidder	Award Value	Award Date	Date Contract Signed	Contract Start Date/Order Date	Contract Duration
1. ELM-4/020/2024-2025	Provision of occupationally directed education training and development	Resonance Institute of Learning	R 69 000,00	02/07/2025	11/07/2025	08/08/2025	One year
2. ELM-3/065/2024-2025	Provision of Services for the Maintenance, Repairs and Installation of Air Conditioners	SIVS ARK Projects (Pty) Ltd	R 270 880,00	20/08/2025	29/08/2025	26/09/2025	Once off
3. ELM-5/002/2025-2026	Supply and Delivery of Black Refuse Bags	Mikhulu and Mivuyo Trading Enterprise	R 258 000,00	26/08/2025	15/09/2025	21/10/2025	Once off
4. ELM-3/052/2024-2025	Supply and assemble of fuel tank covering steel structure	Makhetheng Trading CC	R 241 600,00	04/08/2025	08/09/2025	23/09/2025	Once off
5. ELM-4/026/2024-2025	Disposal of sanitary waste and replacement of red plastic bags	Phook Power Projects	Rates	19/08 2025	22/08/2025	06/10/2025	6 months
6. ELM-4/002/2025-2026	Renewal of Veeam Backup & Replication Licenses	Sisanet Trading	R 249 550,00	22/09/2025	29/09/2025	14/10/2025	One year

7. ELM-4/007/2024-2025	Provision of Email Cyber Resilience Professional Solution for a Period of Three years	ICT Choice		20-May-25	01-Jul-25	30-Jul-28	3 years
8. ELM-2/014/2024-2025	Provision of Short term insurance and Towing Services	Mpumelelo 314 (Pty) Ltd	Rates	20-Aug-25	01-Sep-25	30-Aug-28	3 years
9. ELM-3/029/2024-2025	Supply and Delivery of Cement and Cement Products for a period of three years	Isiphile 2013 Trading Enterprise Lizile Trading Sandile Supply Projects	Rates	23-Jul-25	13-Aug-25	12-Aug-28	3 years
10. ELM-4/024/2024-2025	Supply, Installation and Maintenance of VOIP Telephony System, Internet and VPN Hosting	Techseeds Telecommunications (Pty) Ltd	Rates	19-Sep-25	01-Oct-25	30-Sep-28	3 years
11. ELM-3/037/2024-2025	Framework contract for civil engineering professional services within Elundini Local Municipality for a period of three (3) years	Alfred Engineering Group Calliper Consulting Engineers Imbawula Civil Projects (Pty) Ltd	Rates	19-Sep-25	01-Oct-25	30-Sep-28	3 years
12. ELM-4/012/2024-2025	Provision of workplace Skills Plan for a period of three years	Bantubanye Skills Trainers without borders	Rates	19-Sep-25	Not yet started		3 Years

5.7 Municipal Bid Appeals (if applicable)

✓ None

5.8 Contract Management

5.8.1 Contracts Register Statistics

No. of Current Contracts	No. of contracts awarded to SMMEs within the municipal area (local suppliers)	No. of Contracts about to expire in <6 months	No. of Expired Contracts but still in use
53	01	03	00

5.8.2 Variations

- i) Variations within 15% or 20% (this can part of contract register)
 - None
- i) Variations above 15% or 20% (Comply with MFMA S116(3)) (this can be part of contracts register)
 - ✓ None

5.8.3 Supplier Performance Management

Summary of the vendor assessment report			
No	Number of contracts	Number of contracts evaluated	Contracts not evaluated
1	53	36	11
			Reason not to be Evaluated
			Some of the contracts were not evaluated because there was no package order was issued in September 2025

a) Slow performing bidders identified rating between (1- Poor)

None

- Vendor Assessment Sheet is attached to the Report

5.9 Unsolicited Bids (if any)

✓ None

5.10 Bids are advertised through the following:-

- i) Website
- ii) E-tender portal
- iii) CIBD
- iv) Local newspaper
- v) ELM LED Public Screen

5.11 Extensions

None

5.12 Limited Bidding

Reason for approving limited bidding process : in trying to exterminate the use of deviations by using one service provider for Bell plant and equipment . the municipality initiated a process of securing a contract for panel of service providers however the bidding process was unsuccessful. It was then resolved that in order to meet the requirements of section 217 of the constitution and in trying to save costs the municipality may no longer deviate using Bell Equipment and Plant as their price were exorbitant and at times outsourcing the services, to embark on limited bidding requesting quotations from all the service providers who were on our data base and who also submitted their bids during the time when the municipality resolved to issue a competitive bidding process which did not yield any positive results. As it was re-advertised for the second time the institution resolved to embark on limited bidding process as there were impediment on service delivery due to unavailability of yellow plant and equipment. The institution plant has been

standing for a very long time due to service, repairs and maintenance The contract for this service provider is for one year which by then the contractor panel of service providers is envisaged to have been secured

COMPANY NAME	DESCRIPTION	AMOUNT
1. Anchor Plant Technical	Repairs of cylinders, 15W40 engine oils and grease for GH-1 and servicing for 500 hours of TLB's	R 144 770,69
2. Bell Equipment	Tie Rod End	R 9 824,11
3. Bell Equipment	Repairs on lack of engine power and not starting on ADT, B18D & 6X4 machine	R 38 440,94
4. Bell Equipment	Fit new aircon compressor, replace receiver dryer, flush gas dye on Excavator	R 47 476,11
5. Bell Equipment	Rectify Electrical problem and Regas Aircon on Bomag Roller - 1	R 13 454,29
6. Anchor Plant Technical	Repair tracking chain links that are warned on Excavator EX-1	R 97 706,30
7. Anchor Plant Technical	Supply service kit and oils for construction plant machines	R 66 052,95
Total Amount Limited Bidding		R 417 725.39

5.13 SMME APPOINTMENTS IN SUPPORT OF LED and INFRASTRUCTURE PROCUREMENT STRATEGY

- No appointments made during first Quarter 2024-2025

6. Application of Preferential Procurement Policy Framework Act (PPPFA), Reg. 2022

EL SCM Policy has been aligned to the PPPFA 2022. A separate report regarding allocation of specific goals is attached.



7. Risk Management: Progress of mitigating the risks identified within SCM.

Operational Objective	Root Causes	Consequence (Impact)	Existing controls	Actions to improve management of the risk in 2025/2026 FY	Time Scale	Action Owner
To enhance organisational performance, financial viability, and management of municipal resources	1. Lack of responsibility and understanding from end-users. 2. Leniency on rating of service providers about their performance on vendor performance. 3. Poor crafting of tender document (terms of reference or specifications).	1. Delays in implementing projects due to re-advertisements of tender. 2. Implementation of projects that are sub-standard or do not last for the life expectancy expected and Re-appointment of underperforming suppliers 3. Roll-over applications.	1. Vendor Performance Reports. 2. Service Level Agreement. 3. Bid specification committee. 4. Contracts management.	1. Vendor Performance Report signed by end user and HOD. 2. Vendor Performance Letter signed by MM sent to service provider. 3. Resuscitation of Joint Standing Committees and technical Committees. 4. Reviewal of specification signed by the HOD. 5. Capacity building of SCM, bid committee members and other role players that involved in bid processes.	- Quarterly - Quarterly - Quarterly - Quarterly - Annual	Manager: SCM

To enhance organisational performance, financial viability, and management of municipal resources	1. Lack of accountability 2. Consequence management not implemented.	1. Poor planning which may result in developing poor crafted specifications. 2. Resultant poor service delivery.	1. Currently, the framework for demand management plan is in line with national treasury circular 26 and has been disseminated to all HODs for submission of priorities. 2. Cost containment strategy in place	1. Quarterly reminders about the progress in demand management plan 2. Quarterly reports	Quarterly Quarterly	Manager: SCM
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7.1 Fraud Prevention Plan

The municipality has an anonymous tips off line to cater for all those who wants to report suspected fraud.

1. EXTERNAL AUDIT AND INTERNAL AUDIT REPORT AND IMPLEMENTATION OF REMEDIAL MEASURES

TABLE:1 INTERNAL AUDIT FINDINGS

#	Finding	Auditors Conclusion	Management Response	Owner	Progress to -date
1	During the inspection of the Elundini Local Municipality Municipal Website, we noted that the following Policies were not uploaded on the website.	Management comments and action plans already implemented we evaluated. Internal Auditors will verify if 2025/26 policies are published during the Quarterly follow up.	The Policies were approved by the Council but there were website and network challenges, these will be uploaded before the 10th of July	SCM	SCM policies were uploaded before the 10 July 2025
2	During the audit of SCM particularly on governance and compliance processes for the 2024/2025 financial year, it was noted that not all Councilors submitted their annual declaration of interests forms as required. The declaration of interest for the following four Councilors were not submitted for audit purposes.	Management comment and action plans are noted. The finding will be followed up as part of quarterly audit actions to verify that the audit action plans have been implemented.	The Declaration forms are issued to all councilors annually for them to complete and hand in. Even for the year under review all councilors were issued with declaration forms, reminded and the process also monitored by the Members Interest and Ethics Committee which reported the outstanding declarations to council and the council gave the members deadline to correct the situation	SCM	Management should ensure that all Councilors' declaration forms are adequately filled.
3	During the audit of the Supply Chain Management (SCM) function for the 2024/2025	Following management's response and the	The bid committees were able to sit and consider	SCM	Finding resolved

financial year, it was noted that the Bid Committees (Specification, Evaluation, and Adjudication Committees) did not convene in accordance with the approved quarterly Bid Committee meeting schedule. Review of attendance registers and meeting minutes revealed multiple instances where scheduled meetings were either postponed, cancelled, or not convened at all.	substantiated reasons therefore that committees do sit but only, if there are items ready to be considered by the said committees and the approved schedule for bid committee seating is a control tool/ measure meant to guide sitting of the committees and not to stop the operations of the municipality. So not seating on the scheduled date is not necessarily a remedy to clear the backlog. While the explanation offered has been noted, it does not adequately address or mitigate the control weakness/risk identified and the finding will remain. The recommendation remains relevant and should be implemented as stated to strengthen internal controls and address the identified gap.	bid items that were available at their disposal. Management also disagrees with the rating of the findings being categorized as High, while management has designed the control measure (approved schedule of bid committee sittings) and that has been implemented as committees were able to sit.			

TABLE 2: EXTERNAL AUDIT REPORT AND IMPLEMENTATION OF REMEDIAL MEASURES (AAP)

- None

8. Report on implementation of Demand Management Plan – First Quarter

- a) Procurement plan was approved on the 02 July 2025 and a list of 63 Projects was registered on the revised DMP.
- b) According to the DMP 65% of specifications were submitted to SCM for implementation whilst 8% is awarded. Out of the 63 projects specifications submitted to SCM; 18 are still on process, 22 have been awarded, 23 projects with specs not submitted to SCM and 1 re-advertised.

Department	No of projects registered per department	Number of project specifications submitted to SCM	Number of projects still on process	Number of projects Awarded	Number of projects re-advertised	Number of project specifications not submitted to SCM	Number of projects Cancelled
Infrastructure Planning and Development	32	23	6	17	0	10	1
Corporate Services	7	3	1	2	0	4	0
Community Services	8	4	3	1	0	4	0
Finance Department	0	0	0	0	0	0	0
Planning and economic development	8	3	2	0	1	5	0
MM'S office	8	8	6	2	0	0	0
TOTAL	63	41	18	22	1	23	1

1. Following are the items registered on DMP for implementation in 2025/26: -

Project Name	Envisaged date of award	Envisaged Contract signed date	Status Quo	Target met / Not
MUNICIPAL INFRASTRUCTURE GRANT PROCUREMENT				
Surfacing of Ugie Park Streets & Stormwater (Phase 3)	Tuesday, 15 July 2025	Wednesday, 30 July 2025	Awarded 02 September 2025	Target achieved
Surfacing of Greenfields Streets & Stormwater (Phase 3)	Tuesday, 15 July 2025	Wednesday, 30 July 2025	Awarded 17 June 2025	Target achieved
Surfacing of Mt Fletcher Urban Roads & Stormwater (Phase 3)	Tuesday, 15 July 2025	Wednesday, 30 July 2025	Awarded 02 September 2025	Target achieved
Epainette Mbeki Access Road	Tuesday, 17 June 2025	Monday, 07 July 2025	Awarded 17 June 2025	Target achieved
R56 to Khalankomo Upgrade	Tuesday, 17 June 2025	Monday, 07 July 2025	Awarded 17 June 2025	Target achieved
West Hoek Access Road	Tuesday, 17 June 2025	Monday, 07 July 2025	Awarded 17 June 2025	Target achieved
Delibawo via Maweni Access Road (Planning)	Tuesday, 17 June 2025	Monday, 07 July 2025	Awarded 17 June 2025	Target achieved
Procurement of Specialised Waste Management Yellow Plant	Thursday, 03 July 2025	Wednesday, 30 July 2025	Awarded Skip Steer Loader 23 July 2025	Target achieved
ELECTRICITY PROJECTS				
Makhaditseng (Pre-eng)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 18 August 2025	Target achieved
Koebug P2	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 23 May 2025	Target achieved
Makotlana Phase 2	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 23 May 2025	Target achieved
Makotlana P2 (Link Line)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 23 May 2025	Target achieved
Lubisini (Pre-eng)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 18 August 2025	Target achieved

Jojweni (Nkunyana) (Pre-eng)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 18 August 2025	Target achieved
Khalazembe (Pre-eng)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 18 August 2025	Target achieved
Thabatlana (Pre-eng)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 18 August 2025	Target achieved
Gqaqala (Pre-eng)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Awarded 18 August 2025	Target achieved
Installation of smart meters within Ugie and Nqanqarhu Town	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Waiting for Adjustment budget	Target not met
% electricity network upgraded within ward 2,3,4&17	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	BAC	Target partially met
Installation of Energy Performance Certificates for buildings in terms of Section 19(1)(b) of National Energy Act, 2008(Act No.34 of 2008)	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Specification submitted end user not available for BSC	Target not met
Framework Contract for installation, maintenance and servicing of standby generators and wiring of municipal buildings	Friday, 08 SEPTEMBER 2025	Friday, 22 SEPTEMBER 2025	Specification submitted end user not available for BSC	Target not met

OTHER PROJECT IMPLEMENTED BY IP&D

Procurement of specialised yellow fleet	Monday, 30 June 2025	Tuesday, 01 July 2025	Waiting for Adjustment budget	Target not met
Procurement of Front End Loader	Monday, 30 June 2025	Tuesday, 01 July 2025	Waiting for Adjustment budget	Target not met
Procurement of 5 ton truck	Monday, 30 June 2025	Tuesday, 01 July 2025	Waiting for Adjustment budget	Target not met
Procurement of LDV bakkie	Monday, 30 June 2025	Tuesday, 01 July 2025	Waiting for Adjustment budget	Target not met
Plant Mechanic Workshop (Warehouse)	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	No available budget	Cancelled
Framework contract for Maintenance of buildings for a period of three years	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	BEC	Target partially met
Framework contract for Professional services: Quantity Surveyors for a period of three years	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	Specification not submitted	Target not met
Framework contract for Maintenance of Air conditioners for a period of three years	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	Specification not submitted	Target not met

Framework contract for supply of building materials for a period of three years	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	Waiting for Adjustment budget	Target not met
Rehabilitation of Ugie Landfill Site	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	BEC	Target partially met
Fencing of Tlokoeng Landfill Site	Wednesday, 27 SEPTEMBER 2025	Thursday, 11 September 2025	BEC	Target partially met
CORPORATE SERVICES DEPARTMENT				
Provision of Workplace Skills Plan for the Period of 3 years	Thursday, 04 September 2025	Thursday, 18 September 2025	Awarded	Target achieved
Provision of Screening Services for the Period of 3 years	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification not submitted	Target not met
Provision of Household Removals Services for Employees	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification not submitted	Target not met
Personal Protective Equipment of 3 years	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification not submitted	Target not met
Servicing of fire extinguishers & water hydrants of 3 years	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification not submitted	Target not met
Provision of Disposal of Sanitary Towels of 3 years	Thursday, 04 September 2025	Thursday, 18 September 2025	Awarded	Target achieved
Cleaning Material	Thursday, 04 September 2025	Thursday, 18 September 2025	Published closing on 11 November 2025	Target partially met
COMMUNITY SERVICES DEPARTMENT				
Review of IWMP (Professional Services)	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	BEC	Target partially met
Disaster Management Plan (Professional Services)	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	No specification submitted	Target not met
Supply and Delivery of Skip Bins	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	No specification submitted	Target not met
Supply and Delivery of Refuse bags	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	BSC sitting on 09 October 2025	Target not met
Supply and Delivery of Portable Toilets	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	No specification submitted	Target not met
Supply and Delivery Office Furniture	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	No specification submitted	Target not met

Supply and Delivery of Lucerne	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	Awarded 18 June 2025	Target achieved
Supply and Delivery of Brush Cutters and Chain Saw	Monday, 18 SEPTEMBER 2025	Monday, 01 September 2025	BEC	Target partially met
PLANNING AND ECONOMIC DEVELOPMENT				
Street Trading	Thursday, 04 September 2025	Thursday, 18 September 2025	No specification submitted	Target not met
Wool Development Framework for 3 years	Thursday, 04 September 2025	Thursday, 18 September 2025	Re-advert	Target not met
Spatial Development Framework	Thursday, 04 September 2025	Thursday, 18 September 2025	Under procurement process by Eastern Cape Department of Rural Development	Target partially met
SMME training	Thursday, 04 September 2025	Thursday, 18 September 2025	specification not submitted	Target not met
Expansion of Settlement Planning in Ugie	Thursday, 04 September 2025	Thursday, 18 September 2025	BEC	Target partially met
Feasibility and business Plan for Masonry Development	Tuesday, 09 September 2025	Thursday, 25 September 2025	No specification submitted	Target not met
Security Relocation and Eviction Services Framework	Tuesday, 09 September 2025	Thursday, 25 September 2025	No specification submitted	Target not met
Pegging for Eziblokwani	Tuesday, 09 September 2025	Thursday, 25 September 2025	No specification submitted	Target not met
MUNICIPAL MANAGER'S OFFICE				
Provision of Multimedia Printing services for a period of three (3) years	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification submitted waiting for adjustment budget	Target not met
Procurement of Departmental Vehicle	Thursday, 04 September 2025	Thursday, 18 September 2025	Awarded 24 June 2025	Target achieved
Supply, Delivery and Installation Communication Digital Branding and Marketing Equipment	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification submitted waiting for adjustment budget	Target not met
Repairs and Maintenance of LED Screens.	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification submitted waiting for adjustment budget	Target not met

Procurement of Political Office Bearers Vehicle	Thursday, 04 September 2025	Thursday, 18 September 2025	Awarded 24 June 2025	Target achieved
Events Management for Three Years (3)	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification submitted waiting for adjustment budget	Target not met
Website Upgrade & Maintenance for Three (3) Years	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification submitted waiting for adjustment budget	Target not met
Facilitation of Institutional Strategic Planning Session	Thursday, 04 September 2025	Thursday, 18 September 2025	Specification submitted waiting for adjustment budget	Target not met

9. Recommendations:

- It is recommended that the contents of SCM Quarterly Report (First Quarter of 2025-2026) be noted.
- It is recommended that all deviations be noted.
- It is recommended that variations and extensions be noted.

Report Prepared by:

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H. Mubwanduwa
Manager: SCM

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Date

Report Verified by

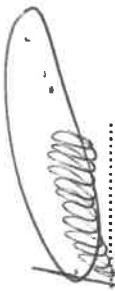
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B. Mbanda Gantscho
CFO

09/10/2025
Date

Approved by:

Report received by:




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J.T. Mdeni
Municipal Manager

10/10/2021
.....
Date


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Mrs. Leteba
CLLR MPS Leteba
Honourable Mayor

28-10-2025
.....
Date