

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the Panel of Service Providers for Tyre Fitment and Maintenance of Municipal Fleet for a period of 3 Months as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business in a sealed envelope indicating the name of bid must be deposited in the tender box situated in 1 Seller Street Nqanqaru, Finance Department, Cashier Reception area before 12h00 on **14 October 2026**. For queries, please email to scm@elundini.gov.za or faxed to 086 216 8784

For Technical Queries: Mr Z.Phillips

Tel: 045 932 8260

For Supply Chain Queries: Ms B.Mbizweni

Tel: 045 932 8174

PANEL OF SERVICE PROVIDERS FOR TYRE FITMENT AND MAINTENANCE OF MUNICIPAL FLEET FOR A PERIOD OF 3 MONTHS: ELM-2/003/2026-2027

Only those tenderers who satisfy the following eligibility criteria and who provide the required evidence in their tender submission are eligible to submit tenders and have their tenders evaluated:

1. Tender offers will only be accepted if:

- 1) the tenderer is registered on the Central Supplier Database (CSD) for the South African government
(see <https://secure.csd.gov.za/>) unless it is a foreign supplier with no local registered entity.
- 2) the tenderer provides written proof from SARS that the tenderer either has no Tax obligations or has made arrangements to meet outstanding Tax obligations,
- 3) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in
- 4) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- 5) the tenderer has not:



- i) abused the Employer's Supply Chain Management System; or
- ii) failed to perform on any previous contract and has been given a written notice to this effect; and
- iii) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest

Which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.

- 6) the statement of municipal account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward councillor is submitted with the tender document.
- 7) the price(s) quoted are valid for at least ninety (90) days from date of your offer.
- 8) the price(s) quoted are firm and are inclusive of VAT where applicable.
- 9) the Joint Venture has attached the following :
 - a) J V agreement,
 - b) original or certified copy of consolidated BBBEE certificate, and
 - c) letter of signatory.

2. The tenderer is required to submit with his tender the following certificates:

- 1) Proof of registration with Central Supplier Database must be attached.
- 2) A Copy of business entity registration certificate e.g. CK Document
- 3) Certified ID copy/s of business entity owners
- 4) Latest municipal account statement or lease agreement or affidavit from the South African Police Services and a letter from ward councillor.
- 5) Tax Compliance status documents with PIN from SARS must be attached
- 6) Proof of residence with CSD report

3. Returnable schedules required for tender evaluation processes

MBD 1: Invitation to bid

MBD 4: Declaration of Interest form

MBD 6.1: Preferential Procurement Framework as per 2022 regulations

MBD 6.2: Declaration certificate for local production and content with annexure C

MBD 7.1: Contract Form - Purchase of Goods/Services

MBD 8: Declaration of Bidder's Past Supply Chain Management Practices



MBD 9: Certificate of Independent Bid Determination

Elundini Municipality Supplier Declaration form (which is downloadable on the municipal website)

www.elundini.gov.za

NB: No quotations will be considered from persons in the service of the state

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- 1) The Elundini Local Municipality Supply Chain Management Policy will apply;
- 2) The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- 3) Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- 4) Bids submitted are to hold good for a period of 90 days;
- 5) Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered.
- 6) The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- 7) Failure to comply with these conditions may invalidate your offer.
- 8) Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on ongoing basis during the contract term the bidder's tax compliance status to the municipality.
- 9) General Conditions of Contract 2010 will apply in this Request for Quotation
- 10) By mere submission of the bid, the bidder automatically consent to deliver within 14 days of issue of an order unless a declaration for variance in this regard has been submitted to the municipality on the day of issue of an order.
- 11) National Treasury circular no. 9 of 2017/18 tax compliance shall apply.
- 12) Only locally produced goods or locally manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered.
- 13) Prices referred in the determination of x will be converted to Rand (ZAR) by using the exchange rate published by the SARB at 12:00 on the date that the bid has been advertised.
- 14) Bid will be evaluated based on 80/20, 80 for price and 20 points for specific goals.



ELUNDINI LOCAL MUNICIPALITY

NAME OF THE PROJECT: PANEL OF SERVICE PROVIDERS FOR TYRE FITMENT AND MAINTAINANCE OF MUNICIPAL FLEET FOR 3 Months

1. SCOPE OF WORK

A core summary of the services to be rendered by the service provider is as follows:

- 1.1. The potential service provider must be a fully equipped tyre fitment centre and must be able to provide a field service.
- 1.2. The supply, fitment and maintenance of tyres.
- 1.3. Wheel alignment at recommended intervals and where an irregular wear pattern has developed.
- 1.4. Other tyre maintenance and goods necessary will be done on quotation basis from the panel service providers.
- 1.5. Carrying of stock for plant equipment to reduce downtime on plant.

2. PAYMENT TERMS

All payments for purchases will be processed via EFT on delivery of goods. Payments will be made within 30 days of invoice.

3. PANEL OF TYRE SERVICE PROVIDERS

The items below will be procured on request for a period of 3 Months from the date of appointment. Therefore a panel of service providers will be appointed for the provision of items required with a minimum of 1-3 service providers.

4. ESTIMATED QUANTITIES REQUIRED

- 4.1 The values and amounts indicated in the tender document fairly represent the types of tyres of the Municipality, but will inevitably be amended upon conclusion of the final contract as the asset register is updated and new budgets are considered.
- 4.2 These are the values to be applied for the purpose of this tender assessment, based on the assumption that the portfolio will remain unchanged.
- 4.3 (And/Or any other tyres the municipality requires during the period of the contract.

5. Due Diligence

Physical site visit will be conducted on the recommended bidder(s).

6. ADDITIONAL INFORMATION

The pricing content of this tender will be based on the maintenance, supply and fitting of the following list of tyres that are currently fitted to the municipal vehicles and plant.

Subject to the following conditions:

- It must be understood that the **brand names** quoted on the following list will merely be the basis for the price content of the tender and not the procurement of that specific brand or make of tyre.
- The acceptance of the proposed tyre/s from the appointed service provider for the specific vehicle will remain subject to the approval of Elundini Local Municipality.



Physical Address: No. 01 Seller Street | Nqanqarhu | 5480

Postal Address: P.O. Box 1 | Nqanqarhu | 5480

Tel: 045 9328100 | **Fax:** 045 9321094

Social Media | Facebook: @Elundini Local Municipality | **X:** @ ElundiniLM
| YouTube Channel: @Elundini Local Municipality | **Instagram:** @elundini_lm

- The prices quoted on the additional services required (Section 5) must be fixed for the period of 3 Months.

7. SUPPLY AND FITMENT OF TYRES

Note to Bidders: Bidders are to

Quote for tyre specification as listed for Option 1

Or

Quote for tyre specification as listed for Option 2

Where tyre Option 2 is quoted the make being offered must be stated.



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No.	Vehicle	Tyre Size	Option 1	Unit Price (Option 1) 3 Months	Option 2 (Equivalent)	Tyre Make Offered	Unit Price (Option 2) 3 Months
	Toyota Hilux/ Fortuner 2.8GD	265/60 R18 All Terrain	Dunlop	R	Dunlop equivalent in quality		R
2.	Toyota Hilux 2.8GD	265/60 R17 All Terrain	Dunlop	R	Dunlop equivalent in quality		R
3.	Toyota Hilux SRX	205 R16 C All Terrain	Continental	R	Continental equivalent in quality		R
4.	Toyota Legend Hilux 2.8GD6	265/60 R18	Continental	R	Continental equivalent in quality		R
5.	Toyota Hilux Extended Cab	205/70 R15 C	Continental	R	Continental equivalent in quality		R
6.	Toyota Hilux Raider 4x4 JXG009EC	225/70 R17	Continental	R	Continental equivalent in quality		R
7.	Toyota Avanza	195/70 R14	Goodyear	R	Goodyear Equivalent in quality		R
8.	Toyota Corolla Quest	195/65 R15	Goodyear	R	Goodyear Equivalent		R

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9.	Trailer Yellow for Diesel	195 R14C	Firestone	R		in quality			R	
10.	Nissan NP300	195 R 14 C	Goodyear	R		Goodyear Equivalent in quality			R	
11.	2017 Isuzu KB250 Hi Raider	245/70 R16 C	Goodyear	R		Goodyear Equivalent in quality			R	
12.	2018 Nissan Almera 1.5	185/65 R15	Bridgestone	R		Bridgestone equivalent in quality			R	
13.	2009 Isuzu KB	215 R15 C	Dunlop	R		Dunlop equivalent in quality			R	
14.	2011 Nissan NP300	245/70 R16 All Terrain	Dunlop	R		Dunlop equivalent in quality			R	
15.	2019 Nissan NP300	195 R15 C	Dunlop	R		Dunlop equivalent in quality			R	
16.	Ford Ranger	265/70 R16 All Terrain	Bridgestone	R		Bridgestone equivalent in quality			R	
17.	Isuzu KB200 Low rider	195 R14 C	Firestone	R		Firestone equivalent in quality			R	
18.	Toyota Hilux SRX	205 R16 C	Goodyear	R		Goodyear Equivalent in quality			R	
19.	2015 Isuzu KB Hi Raider	245/70 R16 C	Goodyear	R		Goodyear Equivalent			R	

1x Wheel Balancing (Light Passenger Vehicle, LDV, SUV)	R
Call Out: Fee (Working Hours Monday – Friday 8:00am to 5pm)	R
Call Out: Fee (After Working Hours)	R
Call Out: Labour Rate per Hour	R
Call Out: Travel Cost per Km	R
Total Cost (Excl. VAT)	R

SUBTOTAL {(SECTION 4 Option 1 or Option 2) plus Section 5} R

VAT @ 15% R

TYRE FITMENT AND MAINTAINANCE

GRAND TOTAL

R

FUNCTIONALITY CRITERIA

Bidder who do not score a minimum of 70 points out of 100 points will not proceed to the next stage of pricing

Description	Evidence	Scoring Criteria
Business Premises 40 Points		
Address and pictures of Business operating Premises	-Tyre Fitment Centre located outside Elundini Local Municipality jurisdiction	5 Points
	-Tyre Fitment Centre Located within Elundini Local Municipality jurisdiction	40 Points
Expertise 20 Points		
Personnel	- 1x Curriculum Vitae of Administrative Personnel	10 Points
	-1x Curriculum Vitae of Tyre Fitment Worker	10 Points
Servicing Equipment 40 Points		
Proof of Ownership or Lease Agreement for Wheel Alignment & Wheel Balancing Equipment at the operating premises	-None availability of Wheel Alignment & Wheel Balancing Equipment	0 Points
	-Availability of Wheel Alignment & Wheel Balancing Equipment	40 Points
TOTAL SCORE		100 Points

Evaluation Criteria

The 80/ 20 preferential procurement point system for acquisition of goods or services with Rand value equal to or below R50 million will be applied.

Price - **80 points**

Specific goal - **20 points**

PPPFA 2022 Regulations shall apply.

Specific goals : No points will be allocated where no means of verification provided

The Specific Goals Allocated Points In Terms Of This Tender	Number Of Points Claimed (80/20 System) (To Be Completed By The Organ Of State)	Number Of Points Claimed (80/20 System) (To Be Completed By The Tenderer)	Means Of Verification
Tender Price	80		
An EME or QSE which is at least 51% owned by black who Youth-Enterprise 18-35	5 Points		- Company Registration document - Certified ID copy
An EME or QSE which is at least 51% disability equity ownership	2 Points		Certificate from Sassa or Doctor certificate (Proof of disability)
An EME or QSE which is at least 51% local business Elundini local municipality	5 Points		Proof of residence along with CSD report
EME or QSE which is at least 51% owned by black	8 Points		- Company Registration document - Certified B BBEE certificate or Original Sworn Affidavit
Sub-Total (Specific Goals)	20 Points		

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Seller Street,
Nqanqarhu
5480



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