Physical Address: No. 01 Seller Street I Nqanqarhu I 5480
Postal Address: P.O. Box 1 I Nqanqarhu I 5480
Tel: **Nqanqarhu**:045 932 8100 I **Ugie:** 045 933 8000 I **Tlokoeng**:039 257 2200
Social Media I Facebook: @Elundini Local Municipality I **X**: @ ElundiniLM
YouTube Channel: @Elundini Local Municipality I **Instagram**: @elundini_lm

13 November 2026

ELUNDINI LOCAL MUNICIPALITY

INTERNAL ADVERTISEMENT

The Elundini Local Municipality a category B Municipality, incorporating Nqanqarhu, Ugie, Tlokoeng and parts of Tsolo and Qumbu with its seats in Nqanqarhu, invites applications from experienced, qualified and committed individuals to the following positions:

INFRASTRUCTURE PLANNING AND DEVELOPMENT

1. ARTISAN: ELECTRICAL (TASK GRADE 11)
ANNUAL BASIC SALARY R 384 095.16 – R 498 573.96

MINIMUM REQUIREMENTS: ● Grade 12 ● Three (3) years National Diploma in Electrical Engineering ● Code C1 (Code 10) Driving License with PrDP. ● Three (3) years working experience of which Six (6) months should be at a supervisory level.

KEY PERFORMANCE AREAS INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

• **EXECUTING WORK PROGRAMME:** ● Determining and establishing material and resources necessary against specific works orders. ● Interacting with the Material Stores, checking allocated components and materials against job cards.

● **CUSTOMER SERVICE:** ● Responding and attending to customer complaints as reported. ● Diagnosing the case/s and determining required material in order to resolve the electrical default/defect.

• **CONSTRUCTION AND INSTALLATIONS**: ● Interpreting drawings/ works orders detailing layout and specifications. ● Assessing the required material (Bill of quantities) that will be needed for Conduct construction and maintenance.

• **PLANNED AND PREDICTIVE MAINTENANCE:** • Confirming through tests and communication with the control room all live conductors are disconnected in premises, housing, switchgear and transformers prior to permitting support personnel to enter and

commence with maintenance activities in such premises. ● Installing signage on all areas of operation so as to make customers and other people aware of the electrical works that are being conducted.

•**UNPLANNED NETWORK MAINTENANCE:** • Conducting tests to diagnose and determine the nature of the fault and communicating with the control room/ immediate superior on the possibility of re-routing supply in respect of major repair work. ● Installing and maintaining electrical meters for both households and businesses.

● **INFORMATION RECORDING**: Inserting the relevant information (quantitative/ qualitative) and/or details of activities and forwarding to the relevant personnel for processing.

● Referring to work schedules and registers to correct deviations/ discrepancies in entries raised during processing**.**

● **COMMUNICATION AND REPORTING:** ● Submitting monthly and quarterly reports to immediate superior. ● Interacting with line supervisors/ customers and communities regarding functionality.

● **SUPERVISION AND CONTROL:** ● Monitoring attendance/ conducting output and reporting any deviations from agreed performance targets to management. ● Identifying performance gaps of the subordinate staff and motivate for training interventions to be included in the municipality's WSP (Workplace Skills Plan).

This is to clarify the following issues regarding the internal advertisement.

1. Internal candidates to attach proof of address and a sworn affidavit that they are born and bred at Elundini Municipality and those who are on EPWP, Internship and Experiential Learners must attach their contracts of employment.
2. Any internal candidate who gets appointed into any of the positions will be remunerated in terms of the advertisement and shall not move with his/her salary into the new position.
3. To be eligible to apply an employee must have completed at least 12 months period in the current position.

VALUE STATEMENT

"The Elundini Municipality subscribes to high morals and principles to promote and maintain integrity of the Municipality.

EMPLOYMENT EQUITY STATEMENT:

Elundini Local Municipality is committed to the provisions of the Employment Equity Act No. 55 of 1998 for the advancement of previously disadvantaged and disabled persons. Interested candidates meeting the requirements are requested to forward application letters together with detailed CVs and certified copies of all required documentation. The Council reserves the right not to continue with interviews if it feels that no suitable candidate could be found. The Council nevertheless appreciates the interest shown by applicants.

Applications should be addressed to:

DIRECTOR CORPORATE SERVICES

Elundini Local Municipality

P.O. Box 1

NQANQARHU

5480

NB: APPLICATIONS MAY ALSO BE DROPPED AT OUR RECRUITMENT APPLICATION BOXES AT THE MUNICIPAL OFFICES IN NQANQARHU, UGIE AND TLOKOENG

Faxed/ Emailed applications will not be accepted.

NB: For enquiries you can contact the Recruitment and Selection Officer: Ms. Linda Sam at (045) 932 8192/8191 during office hours.

Tel. No: (045) 932 8100

Closing Date: 20 November 2026 @ 16h00